



TRUST FOR CULTURAL RESOURCES
335 MONTGOMERY STREET, FLOOR 2M, SYRACUSE, NY 13202
315.435.3770 • ECONOMICDEVELOPMENT@ONGOV.NET • ONGOVED.COM

Regular Meeting Agenda October 28, 2026

Call to Order the Regular Meeting of the Trust

- A. Approval of Annual/Regular Meeting Minutes: March 18, 2026
- B. Treasurer's Report
- C. Payment of Bills

Action Items:

1. Appointments

Action Requested:

- a. A resolution of the Board of Trustees appointing Billy Barlow as Executive Director of the Trust for Cultural Resources.

2. 2027 Budget

Action Requested:

- a. A resolution of the Board of Trustees approving the 2027 budget.

Representative: Robert Schoeneck, Treasurer/CFO

Adjourn



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Annual/Regular Meeting Minutes March 18, 2026

An Annual/Regular meeting of the Onondaga County Trust for Cultural Resources was held on Wednesday, March 18, 2026, at 335 Montgomery Street, Floor 2M, Syracuse, New York.

Greg Lancette called the meeting to order at 8:34 AM with the following in attendance:

PRESENT:

Greg Lancette
Nate Stevens

ABSENT:

Regina McArthur
Leslie Garcea

ALSO PRESENT:

Robert Petrovich, Executive Director
Alexis Rodriguez, Secretary
Robert Schoeneck, Treasurer/CFO
Evan Carter, Office of Economic Development

Approval of Meeting Minutes: October 15, 2025

Motion was made by Robert Petrovich and seconded by Nate Stevens to approve the Regular meeting minutes of October 15, 2025. Motion was carried.

Approval of Meeting Minutes: March 26, 2025

Motion was made by Nate Stevens and seconded by Robert Petrovich to approve the Annual meeting minutes of March 26, 2025. Motion was carried.

Treasurer's Report

Robert Schoeneck gave a brief overview of the Treasurer's Report.

Motion was made by Nate Stevens and seconded by Robert Petrovich to approve the Treasurer's Report. Motion was carried.

Payment of Bills

Robert Schoeneck gave a brief overview of the Payment of Bills.



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Motion was made by Nate Stevens and seconded by Robert Petrovich to approve the Payment of Bills. Motion was carried.

Action Items:

1. Elect Governance Committee Members

The Board of Trustees to elect the members of the Governance Committee.

Motion to elect Greg Lancette, Robert Petrovich, and Regina McArthur as the Governance Committee members was made by Nate Stevens and seconded by Robert Petrovich. Motion was carried.

2. Elect Audit/Finance Committee Members

The Board of Trustees to elect the members of the Audit/Finance Committee.

Motion to elect Greg Lancette, Robert Petrovich, and Leslie Garcea as the Audit/Finance Committee members was made by Nate Stevens and seconded by Robert Petrovich. Motion was carried.

3. Review and Approve the 2025 Internal Controls Report of the Trust

Alexis Rodriguez noted that the Authorities Budget Office requires public agencies to prepare and maintain an internal controls report annually. Staff concluded that the Trust met the measures in the internal controls report sufficiently.

Motion was made by Nate Stevens and seconded by Robert Petrovich to approve the 2025 Internal Controls Report. Motion was carried.

4. Review and Approve the 2025 Operations & Accomplishments Report of the Trust

A. Rodriguez noted that this is another annual report required by the Authorities Budget Office. The report breaks down the Trust's operations and accomplishments throughout the year.

Motion was made by Nate Stevens and seconded by Robert Petrovich to approve the 2025 Operations & Accomplishments Report. Motion was carried.



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5. Review and Approve the 2025 Performance Measurement Report of the Trust

A. Rodriguez noted that this is another annual report required by the Authorities Budget Office. This report is to measure the Trust's performance throughout the year.

Motion was made by Nate Stevens and seconded by Robert Petrovich to approve the 2025 Performance Measurement Report. Motion was carried.

6. Review and Approve the 2025 Audit/Finance Committee Annual Report

A. Rodriguez noted that the report was reviewed in the Audit/Finance Committee meeting prior.

Motion was made by Nate Stevens and seconded by Robert Petrovich to approve the 2025 Audit/Finance Committee Annual Report. Motion was carried.

7. 2025 Audit

Greg Lancette noted that the Audit was presented in the Audit/Finance Committee meeting prior.

Motion was made by Nate Stevens and seconded by Robert Petrovich to approve the 2025 Audit. Motion was carried.

8. Bylaws

A. Rodriguez noted that there were minor revisions made to the Bylaws in the year prior. No changes have been made since then.

Motion was made by Nate Stevens and seconded by Robert Petrovich to approve the Bylaws. Motion was carried.

9. Committee Charters

A. Rodriguez noted that there were minor revisions made to the Committee Charters in the year prior. No changes have been made since then.

Motion was made by Nate Stevens and seconded by Robert Petrovich to approve the Governance and Audit/Finance Committee Charters. Motion was carried.



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Motion to adjourn was made by Nate Stevens and seconded by Robert Petrovich at 8:40 AM.

Alexis Rodriguez, Secretary

Trust For Cultural Resources of the County of Onondaga

Statement of Activity
September 2026

	Total
Revenue	
45000 Non-Operating Revenue	
45030 Interest	435.09
Total for 45000 Non-Operating Revenue	\$435.09
Total Revenue	\$435.09
Gross Profit	\$435.09
Expenditures	
Net Operating Revenue	\$435.09
Net Income	\$435.09

Trust For Cultural Resources of the County of Onondaga

Statement of Financial Position

As of Oct 20, 2026

		Total
Assets		
Current Assets		
Bank Accounts		
106 NBT Checking		21,442.63
107 NBT Savings		130,311.08
Total Bank Accounts		\$151,753.71
Total Current Assets		\$151,753.71
Total Assets		\$151,753.71
Liabilities and Equity		
Liabilities		
Total Liabilities		\$0.00
Equity		
31500 Reserved for Contracts		101,605.00
31600 Equity - Unreserved		-101,605.00
32000 Unrestricted Net Assets		152,829.23
Net Income		-1,075.52
Total Equity		\$151,753.71
Total Liabilities and Equity		\$151,753.71

**THE TRUST FOR CULTURAL RESOURCES OF
THE COUNTY OF ONONDAGA
PAYMENT OF BILLS - SCHEDULE #65
October 28, 2026**

GENERAL EXPENSES

1. <u>HARRIS BEACH MURTHA PLLC*</u>	\$	105.00
General Corporate, Inv#12585056		
2. <u>GROSSMAN ST. AMOUR**</u>	\$	4,100.00
2025 Audit		
Total:	\$	4,205.00

*Ratification of check dated 4/14/2026

**Ratification of check dated 6/2/2026

CRT 2027 Draft Budget

(2026 Actuals through 9/30/2026)

1. Revenue	2026 Budget	2026 Actuals	2027 Budget	2027 Budget	2027 Budget	2027 Budget
Project Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	\$ 10,000	\$ 3,977	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Total Revenue	\$ 10,000	\$ 3,977	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000

2. Operating Expenses/Program Expenses	2026 Budget	2026 Actuals	2027 Budget	2028 Budget	2029 Budget	2030 Budget
Service Contracts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Onondaga County - Contractual Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	\$ 6,500	\$ 4,205	\$ 5,750	\$ 5,750	\$ 5,750	\$ 5,750
Insurance	\$ 3,300	\$ -	\$ 3,300	\$ 3,300	\$ 3,300	\$ 3,300
Office Expenses	\$ 150	\$ 848	\$ 900	\$ 900	\$ 900	\$ 900
Other Expenses	\$ 50	\$ -	\$ 50	\$ 50	\$ 50	\$ 50
Total Operating/Program Expenses	\$ 10,000	\$ 5,053	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000